UNIVERSITY *of* ALASKA SOUTHEAST

School of Career Education ▫ 1415 Harbor Way ▫ Juneau Alaska ▫ 99801

**Tech Prep Articulation Agreement Between
University of Alaska Southeast (UAS)
and
Haines Borough School District (HBSD)**

**Computer Information Systems
School Year 2019-2020**

Purpose:

In addition to the general Tech Prep Agreement, the purpose of this articulation agreement is to outline the mutual understanding as we have agreed to the following process and criteria with respect to the Computer Information Systems program.

Course:

The school district program will follow a curriculum coordinated with the administration and faculty of UAS pertaining to the following course:

CIS S105 – Computer Literacy
Introduces computer literacy based on national IC3 standards. Topics include computer concepts, file management, basic editing and formatting functions in common software applications, basic troubleshooting for computer hardware and software, current electronic communication tools, internet research strategies, network terminology and components.
3 Credits (3+0) No prerequisite.

Although teaching methods may differ, this course will be subject to the instructional objectives and outcomes of the previously approved course syllabus that aligns with the UAS syllabus, rigor, and learning outcomes.

Administration:
1. Students must have an overall 2.0 GPA to register for university credit.
2. It is recommended that course work be completed at a level of 3.0 GPA.
3. UAS program chairs shall review and approve all course syllabi and related curriculum documents to ensure they replicate the UAS course. This includes standardized course syllabi, course objectives, textbooks, tools, equipment, and methods for evaluation.
4. To receive concurrent credit, the student will register for the Tech Prep course at the beginning of the term in which the competencies will be completed. Registration for yearlong courses will take place during the fall semester.
5. The UAS grade posted will be the UAS grade earned for the course and submitted by the district instructor.
6. Student grades will be submitted by 5:00 p.m. of the final day of the district semester at uaonline.alaska.edu.
7. Any change in instructor requires suspension of this addendum.

Tim Powers	March 18, 2019	*Sam McPhetres*	March 12, 2019

Tim Powers, Professor   Date
Arts & Sciences
University of Alaska Southeast

Sam McPhetres, Instructor   Date
Computer Information
Haines Borough School District

Tom Thornton   March 18, 2019

Tom Thornton Dean   Date
Arts & Sciences
University of Alaska Southeast

Roy Getchell   March 12, 2019

Roy Getchell   Date
Superintendent
Haines Borough School District